

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**SOCIAL WORKERS SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPY,
PROFESSIONAL COUNSELORS AND SOCIAL WORK
Room 294B, 1400 E. Washington Avenue, Madison WI
Contact: Kimberly Nania (608-267-7223)
November 17, 2004
8:30 AM**

CLOSED SESSION – Screening Committee – Screen Informal Complaints – Division of Enforcement Staff and Board Members

9:00 AM

OPEN SESSION - CALL TO ORDER – ROLL CALL

Approval of Agenda

- A. Approval of Minutes of September 29, 2004
- B. Administrative Report
 - FYI: 2005 Meeting Dates

Presentation of Proposed Stipulations

Presentation of Proposed Stipulations that May Be Signed after Mailing of Agenda

Discussion with U.W. Stevens Point Regarding Clarification of **9:15 AM**

Social Work Requirements for Experience to Obtain A Training Certificate – Amy Zlimen
Boelk, MSSW, Assistant Professor & Field Coordinator

Courses for 2004-2005 Academic School Year for U.W. Stevens Point

Personal Appearance Regarding Application for Licensure - Jennifer L. Thompson **10:00 AM**

Personal Appearance Regarding Application for Licensure – Mary Smith **10:15 AM**

- C. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases

- D. Status of Rules and Statutes by Legal Counsel

- Status of Scope Statement for Approval of Postgraduate LCSW

Discussion on How To Promote Rule Regarding Training Certificate Hours

Discussion on Handling Review of Courses from Four Year Social Work Programs and
Programs That Are Not CSWE Accredited

Approval of Psychometric Testing

Approval of Psychometric Testing After the Mailing of the Agenda

Screening Panel Report

Speaking Engagement Requests

Correspondence and Inquiries Received by Legal Counsel

- E. Informational Items

- FYI: ASWB Board of Directors Update

- FYI: ASWB Candidates for Election At the ASWB Annual Meeting

Consulting with Legal Counsel

Visitor Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a),

Stats.; consider closing disciplinary investigation with administrative warning (s.

19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data

(s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) - 11:30 am

Impaired Professionals Procedure (IPP)

Monitoring

Deliberation on Other Monitoring Cases Received after Mailing of the Agenda

F. Deliberation on Personal Appearance Regarding Application for Licensure - Jennifer L. Thompson

G. Deliberation on Personal Appearance Regarding Application for Licensure – Mary Smith

H. Application and Evaluation of Additional Information - Alice Howard

Deliberation of Proposed Stipulations that May be Signed after Mailing of Agenda

I. Deliberation of Proposed Final Decision and Order Fixing Costs - Donald L. Keys, LCSW

Deliberation of Proposed Final Decisions and Orders In the Matter of Disciplinary Proceedings Received After the Mailing of the Agenda

Deliberation of Proposed Administrative Warnings Received after Mailing of Agenda

DMS IV, Questions to Be Added

Division of Enforcement – Case Status Report

Consulting with Legal Counsel

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

Approval of Applications Reviewed with Jan Neitzel

DOE – Signature Collection

Other Section Business

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.